



100 N. 15th Avenue * Suite 104 * Phoenix, AZ 85007
acdhh.org

The minutes of the **January 16, 2020** meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 North 15th Ave Phoenix AZ 85007

Call to Order & Roll Call

Commissioner Benton called the meeting to order at **2:00 pm**

Commissioners Present: None

Commissioners Absent: Catherine Sienko

Commissioners Present by Phone: Richard Vanover, Pj Jantz and Sarah Benton

Staff Present: Carmen Smith, Victoria Vaughn and Emmett Hassen and Sherri Collins

Audience: None

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Jantz moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

1. Faeldog, Martha Ann
2. Grandprey, Amanda
3. Ha, Connie
4. Hudson, Shonna
5. Ledebtter, Kaborski
6. Lugo, Angelique
7. Martin, Lynetta
8. Stewart, Jennifer

A conversation ensued around the need to clarify the definitions of *VRI*, *Out of State* and *In State* designations on the applications. Staff will look into some options to add to the applications going forward to accommodate this request.



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Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Review and Approval of 2020 Meeting dates

Commissioner Vanover moved to accept the 2020 ILC meeting dates listed below. Motion seconded by Commissioner Jantz. motion unanimously carried.

March 19, 2020 @ ACDHH 2:00 pm
May 21, 2020 @ ACDHH 2:00 pm
July 16, 2020 @ ACDHH 2:00 pm
September 17, 2020 @ ACDHH 2:00 pm
November 19, 2020 @ ACDHH 2:00 pm

Staff Update

Emmett shared topics common in the recent survey ACDHH administered. These topics will be the focus of future ACDHH sponsored workshops. Commissioner Jantz suggested a topic. Staff will work to develop these topics for 2020.

Public Comments

None

Announcements

Next ILC meeting is March 19, 2020 @2pm

Adjournment

Commissioner Jantz moved to adjourn the meeting at 2:22 pm. Commissioner Vanover seconded; the motion carried unanimously.

Dated this 17th day of January, 2020
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 17th day of January, 2020 at 5:00pm by *Heidi Lovato*.

602-364-0990 TTY * 602-542-3323 V/VP * 800-352-8161 V/TTY * 602-542-3380 FAX * info@acdhh.az.gov

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

**MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING
(ACDHH) Board meeting held on Thursday, February 20, 2020 at 4:30 p.m.**

at ACDHH – 100 N 15th Ave, Suite 104, Phoenix, Arizona 85007

Call to Order & Roll Call: Discussion/Action

Chair PV Jantz called the meeting to order at 4:33 PM

Commissioners Present in Person: Antonio Calderon, Fred Williams, Susan Webster, Sue Kay Kneifel, Catherine Sienko, PV Jantz, Annette Reichman, Richard Vanover, Sarah Benton

Commissioners Present by Phone: Barbara Brimhall and ElizaBeth Garcia

Commissioners Absent: Judy Hutch and Tamara Collinsworth

Staff Present: Sherri Collins, Carmen Green Smith, Curtis Humphries, Emmett Hassen, Victoria Vaughn, Betty McIntire, Jeremy McCown, Julie Stylinski, Michele Michaels and Shari Burda

Also present Assistant Attorney General Krysta Liveris

Also present by Phone: Assistant Attorney General, Jo-Ann Handy and Rip Wilson

Approval of Minutes: Discussion/Action

Commissioner Garcia moved to accept the minutes from November 21, 2019 and Commissioner Vanover seconded. The motion passed unanimously

Chairs Report/Summary of Current Events: Discussion Only

Chair PV Jantz made known his availability for questions as the new Chair. He also noted the May 2020 meeting would be held in Yuma, AZ and would have CART as well as the ability to view via Livestream.

2020 Legislative Update: Discussion Only

Betty McEntire reported the following:

This week is the last week for all Bills to be heard before they are deemed dead. Next week is cross over week. This is when the Senate bills go to the House and the House bills go to the Senate. We are expecting a budget next week. Both of our bills, 1055 and 1056 cleared the Senate. If no budget, there will be a second reading.

SB1055 is our Sunrise bill where we are modifying our Agency duties to include the DeafBlind along with a definition. It needs to pass through the House then it will go to the Governor. If there are no changes, it will not go back to the Senate.

We made recommendations as it relates to newborn screenings.

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Executive Director



Legislative update in the Senate. Senator Pace believed the definition of DeafBlind was not technical enough. He wanted a clarification on the term Environmental and why that was important. Changes were made and now it is close to the definition of DeafBlind in the Helen Keller Act.

Weekly email updates are sent out on bills that may affect our communities. We have monthly update videos as well.

March 3, 2020 is world hearing day. Executive Director, Sherri Collins will sign the Pledge of Allegiance in the House. Students from ASDB will sign the Pledge in the Senate.

We will have CART and interpreters.

RIP Wilson reported the following:

Betty has given us a different level of engagement at the capitol.

Federal Report: nothing moves quickly in Washington D.C. General observation: there are discussions and consideration to make Social Security and disability requirements more difficult as well as changes to Medicaid benefits. This will negatively affect our constituents.

Legislative: I am watching a few bills if successful H1393 and S1423 change hearing, vision, and dental benefits for Medicare and Medicaid.

House Resolution 4932 expands access to Telehealth.

House Resolution 4056 and S2446 Medicare amendment will make audiology services eligible

HR3866-If a Veteran develops hearing loss or Tinnitus, treatment will be covered by their VA benefits.

Regulatory side: FCC has not had a lot of movement. Sherri Collins has met with FCC in person and by phone on reimbursement rates.

There is a debate over using live or software recognition. FCC has also discussed moving all responsibilities to the states. That has currently stalled. Now it is in an open comment period on universal services and deafblind equipment.

The Jan 30th FCC had a meeting to deal with VRS and Call Assistants for interpreters working at home. There was also a discussion on rules for handset capabilities.

Executive Director's Update/Summary of Events: Discussion Only

Director Collins thanked Betty McEntire and RIP Wilson for working in partnership with ASDB and Public Policy to make sure our vision is successful.

Sherri Collins recognized JLBC analyst Lydia Chu and noted we have two analysts (one in the Governor's office and one Legislative). She also recognized our new Assistant Attorney General Krysta Liveris / Laura Handy on the phone.

ACDHH has a new Deaf student intern from ASU working with Public Policy and Community Engagement Unit (PPCEU)

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Douglas A. Ducey
Governor

Sherri L. Collins
Executive Director



RIP Wilson left the call at 4:58 PM

Sherri Collins - Page two (2) of your books are the top five (5) Agency Goals. At the next board meeting I will give a quarterly update.

Sherri Collins showed and explained the Agency's American Girl 2020 Doll of the year, Joss. She is Hard of Hearing and comes with accessories. Sherri Collins was interviewed about the doll. The doll's kit comes with an ASL guide. This is good for ASL and hearing aid exposure. The Agency has an extra Doll that will be kept to entertain children who come in the office.

Executive team level is working on a document that will define communication in different settings. This will be used in our curriculum training in Public Safety, Healthcare, and with the Ombudsmen. This is a way to introduce ourselves by offering our training.

Community Engagement Liaison and Betty McEntire will help support the agency with new partners. We are working with Arizona Health Care Cost Containment System (AHCCCS) to make sure the information on their website is accessible.

The Agency had a few Noisy Toys segments during the holidays - hearing health protection.

Arizona Relay Service Contracts are being reviewed. Hope to announce the new vendor by the end of April.

Financial report - nothing new, but Curtis Humphries is here to answer questions.

Commissioner Benton - questioned the Executive Director's work with LEAD K. Are appropriate standards being upheld?

Response Betty McEntire - we continue to meet with a small subgroup. At the last board meeting it was decided to make recommendations for language acquisition in the statute under 1056. We want to ensure that children have all of the tools they need for language acquisition.

Commissioner Benton admonished Betty McEntire to remember the Northern part of the state when collecting data. Betty McEntire acknowledged Commissioner Benton's concern and assured that would be included in the Agency's our rural outreach.

Public Comments on Agenda Items & Non-agenda Items / Discussion Only

Vice Chair, Sienko read the rules for public comments

Natalie Quezadc - School Electives for middle school and school choice
Middle schools do not have ASL as a language. The schools should add ASL classes as an elective

Andrew Cohen - DeafBlind retreat

Announcement - we have a new organization called DeafBlind Retreat of Arizona.
This is for local DeafBlind individuals and the first retreat will be in Scottsdale in September.

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Interpreter Complaint(s)/Inquiries

ACDHH Licensing and Certification Coordinator, Emmett Hassen gave a summary and recommendations.

The complaint against Ms. Jerri Skinner was an alleged overstepping of bounds and violating Code of Professional Conduct.

Recommendation: dismiss due to unsubstantiated evidence

question - This is not the first complaint of a similar nature. Do we need to question other staff involved?
Emmett Hassen - No other person was there. It was a "He said/She said" situation.

A discussion ensued involving Emmett Hassen, Commissioner Kneifel, and Chair Jantz

Commissioner Reichmen moved to dismiss the complaint. Commissioner Calderon seconded. The motion passed unanimously.

Chair Jantz asked Emmett Hassen to inform Ms. Skinner of the outcome.

Chair Jantz asked Assistant Attorneys General, Jo-Ann Handy and Krysta Liveris if they would like to be dismissed. Jo-Ann Handy left the call at 5:26 PM.

Commissioner Benton question - When we have complaints, would it be possible to share more background information? Example, first or second complaint.

Emmett Hassen asked for clarification

Commissioner Benton - Previous complaints need to be brought up as needed

Assistant Attorney General, Krysta Liveris - In terms of determining the nature of the issue, a previous complaint would not be relevant information to consider even if the complaint was accurate. If it was a credible complaint, the Commission could determine the appropriate action.

Commissioner Benton - because the complaint was unsubstantiated then we cannot look at past behavior

Assistant Attorney General, Krysta Liveris - We need to look at each case individually. She left the meeting at 5:29 PM.

ESSE Certification and Arizona Licensure / Discussion/Action

Emmett Hassen - This is a continuation from previous Interpreter Licensure Committee meeting. One applicant from California wanted to move here with an Educational Sign Skills Evaluation (ESSE) Certification. Emmett Hassen is against allowing this certification in support of an Arizona ASL Interpreter license.

Douglas A. Ducey
Governor

Sherri L. Collins
Executive Director



Commissioner Benton moved to not accept the ESSE Certification in support of an Arizona State license. Commissioner Kneifel seconded. The motion passed unanimously.

U of A Interpreter Survey Summary / Discussion Only

In a previous meeting, we discussed the Survey results and comments. It was determined to assess the most important issues. ACDHH will sponsor workshops, partnering with other organizations to provide education on Mental Health, Healthcare, legal settings, DeafBlind, tactical interpretation, and working with a CDI.

Interpreter Licensure Committee Update / Discussion Only

Commissioner Benton - In the January meeting, we approved eight (8) licenses. Seven (7) were VRI and one (1) was Provisional. In the December meeting, we approved forty-two (42) applications. We also had a discussion on the need to clarify definitions of in-state and out-of-state interpreters.

Reschedule Board Meeting Date for November 2020 – ASDB Conflict / Discussion/Action

Chair Jantz - Keep in mind November 11, 2020 is Veterans Day. There is a need to reschedule the November Board meeting. Commissioner Reichman - We (ASDB) might move our meeting as thirteen (13) members will be replaced anytime.

Chair Jantz suggested to keep it as an open item for next board meeting.

Future Agenda Items / Discussion Only

Chair Jantz asked for topics for Yuma board meeting? No ideas were mentioned. Chair Jantz reminded the members of the required 48-hour notice for agenda items.

Adjournment / Discussion/Action

Commissioner Vanover moved for adjournment. Commissioner Calder seconded. The motion passed unanimously.

The meeting was adjourned at 5:39 PM

The undersigned certifies that a copy of the attached notice was duly posted this 25th day of February, 2020 at 4:30 p.m. by Heidi Lovato.

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The minutes of the **March 19, 2020** meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 North 15th Ave Phoenix AZ 85007

Call to Order & Roll Call

Board Chair Jantz called the meeting to order at **2:06 pm**

Commissioners Present: none

Commissioners Absent: Commissioner Sienko

Commissioners Present by Phone: Sarah Benton, Richard Vanover, Sue Kay Kneifel and PV Jantz

Staff Present by phone: Carmen Smith and Victoria Vaughn

Staff Present: Heidi Lovato, Katie Lopez and Emmett Hassen

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Conversation ensued around applicant Joy Wilde's supporting documentation. Currently, the supporting documentation submitted does not show the name change transition clearly.

Commissioner Benton moved to request additional information from the applicant to show a clearer name transition and then to present to the full board for approval. Motion seconded by Commissioner Kneifel.; motion carried unanimously.

Commissioner Vanover moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Kneifel; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | |
|--------------------------|-------------------------|
| 1. Amici, James | 12. Izzo, James |
| 2. Baughman, Andrew | 13. Johnson, Kathryn |
| 3. Casas, Yvonne | 14. Nope, Krysta |
| 4. De Leon Rice, Suzanne | 15. Palardy, Alanna |
| 5. Eller, Rebecca | 16. Pinkston, Angelique |
| 6. Garrison, Carrie | 17. Rainey, Sydney |
| 7. Gould, Alisa | 18. Shatney, Susan |
| 8. Hernandez, Carolyn | 19. Shockley, Joy |
| 9. Hernandez, Denise | 20. Willis, Correne |
| 10. Hodson, Melanie | 21. Willis, Joel |
| 11. Hoskins, Sarah | |

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Review and Approval of 2020 Meeting dates

New meeting date for July 2020 was discussed due to a scheduling conflict. The new July 2020 meeting will be July 9, 2020.

Public Comments

None

Announcements

None

Adjournment

Commissioner Jantz moved to adjourn the meeting at 2:38 pm. Commissioner Kneifel seconded; the motion carried unanimously.

Dated this 20th day of March, 2020
Sarah Benton, ILC Chair

The undersigned certifies that a copy of the attached notice was duly posted this 23rd day of March, 2020 at 12:00 pm by Heidi Lovato.



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**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Special Board Meeting and Interpreter Licensure Committee
Meeting held April 20, 2020 at 1:00pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 1:10 pm

Commissioners Present by Zoom and Phone: PV Jantz, Sarah Benton, Barbara Brimhall, Antonio Calderon, Judy Huch, Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman

Commissioners Absent: Tamara Collinsworth

Staff Present by Zoom and Phone: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Heidi Lovato, Katie Lopez, Emmett Hassen, and Jeremy McCown

Also Present by Phone: Arizona Assistant Attorney General Krysta Liveris

Audience: None

Committee Chair's Report

None

Application for Board Review - Joy Wilde

Applicant Joy Wilde's supporting documentation for her name change was discussed.

Commissioner Benton moved to approve the application for Joy Wilde. Motion seconded by Commissioner Calderon and Kneifel; motion carried unanimously.

Licensure Applications for Review and Approval

Commissioner Benton moved to recommend the names below to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Kneifel; motion carried unanimously.



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The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | |
|--------------------------------|-------------------------|
| 1. Ajayi, Deborah | 15. Heneisen, Safina |
| 2. Alvarez-Gavieres, Alejandra | 16. Hoffman, Jacqueline |
| 3. Alwardt, Traci | 17. Johnsen, Anthony |
| 4. Bsullak, Stacey | 18. Moore, Akili |
| 5. Candelaria, Jesus | 19. Morris, Deena |
| 6. Catapano, Ellen | 20. Raci, Alan |
| 7. Fear-Henley, Melissa | 21. Simon, Paul |
| 8. Garcia, Joyce | 22. Smith, Rick |
| 9. Garcia, Mateo | 23. Steiner, Kristy |
| 10. Garlington, Amy | 24. Swartz, Eleanor |
| 11. Godwin, Remy | 25. Walton, Gwen |
| 12. Hardman, Jamie Shawn | 26. Whitman, Kim |
| 13. Hathaway, Lisa | 27. Wilde, Joy |
| 14. Hayes, Terri | 28. Zenkus, Kristine |

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

COVID-19 Impact on ACDHH Services - authority delegation

Licensure Extensions

Carmen Smith Green clarified what is meant by some of the flexibility that ACDHH staff is asking the board for, with regard to individual applications during the COVID-19 situation. In our general rule, there is a standard 120 day extension that can be provided to any applicant in any category upon request when they have incomplete information or if they don't meet some category of the criteria.

Discussion ensued regarding how the agency will process licensure applications during the COVID-19 situation.

Commissioner Kneifel moved to accept the already established 120 days as the rule of thumb for extending licensure application deadline to applicants during the COVID situation.

Sherri Collins asked for an amendment to the motion.

Commissioner Jantz confirmed that Commissioner Kneifel was willing to do an amendment to the original motion during the process of the vote, to include the flexibility to allow the Executive Director and ACDHH staff the leeway during the COVID-19 situation to make decisions appropriate for each applicant.

Secondary vote on the amendment itself; motion carried unanimously.

Final motion as amended seconded by Commissioner Calderon; motion carried unanimously.



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AzTEDP

Discussion was held regarding issues encountered with processing equipment distribution program applications.

It was confirmed that the process remains the same during the COVID-19 situation. A signature from a professional is still required on the application, and the requirements will remain the same for licensure. Business will be conducted as usual with the same type of verifications.

Credentials will still be checked through the State Department to accept the application, if a formal signature cannot be obtained.

Commissioner Kneifel moved to allow the Executive Director and ACDHH staff the flexibility to continue to approve AzTEDP applications following the protocol that is in place to verify signatures during this COVID 19 situation. Motion seconded by Commissioner Webster; motion carried unanimously.

Public Comments

None

Announcements

None

Adjournment

Commissioner Huch motioned for an adjournment. Motion seconded by Commissioner Kneifel; motion carried unanimously.

Meeting adjourned at 1:52pm

The undersigned certifies that a copy of the attached notice was duly posted this 22nd day of April, 2020 at 4:30 p.m. by Heidi Lovato.



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**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Board Meeting and Interpreter Licensure Committee
Meeting held May 14, 2020 at 4:30pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 4:41 pm

Commissioners Present by Zoom: PV Jantz, Sarah Benton, Barbara Brimhall, Antonio Calderon, , Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman, Tamara Collinsworth

Commissioners Absent: Judy Huch

Staff Present by Zoom: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Heidi Lovato, Katie Lopez, Emmett Hassen, and Jeremy McCown

Approval of Meeting Minutes

Commissioner Reichman moved to approve minutes for both February 20, 2020 and April 20, 2020. Motion seconded by Commissioner Calderon and; motion carried unanimously.

Committee Chair's Report

Pv Jantz thanked everyone for their patience with the online meeting technology during the COVID-19 situation.

Executive Director's Update/Summary of Events

Director Sherri Collins reviewed various measures the ACDHH has taken to assist the community during the COVID-19 crisis. Governor's Executive Order to stay at home expires on May 15, 2020. ACDHH will follow the White House CDC's guidelines and will continue to work from home until May 29, 2020. The Deaf, Hard of Hearing and Deaf Blind communities in Arizona are interested in having access to local information specific to the State of Arizona, and more of this information has been added to the ACDHH website.

Betty McEntire discussed efforts to add information to the ACDHH website's COVID-19 landing page, and reviewed efforts to improve access to COVID-19 press conferences and other information for the Deaf, Hard of Hearing and Deaf Blind communities.



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2020 Legislative Update

Betty McEntire reviewed the legislative session. On March 13, 2020 the legislative session recessed due to the COVID-19 virus. ACDHH's agency continuation bill, SB1055, was signed into law on March 13, 2020. ACDHH's SB 1056, which was the bill that added DeafBlind to the agency's statutory services and also added the language acquisition committee to the agency's statutory responsibilities, was not passed prior the halt of the legislative session. This bill will have to be reintroduced during the 2021 legislative session.

The Governor is expected to announce a special legislative session after July 2020 to address COVID-19 related issues. Bills not related to COVID-19 will be addressed during the next legislative session beginning in 2021.

Interpreter Licensure Committee Update

ACDHH Interpreter Licensure Committee met on April 20, approved 28 applications.

Annual Evaluation - Executive Director

Commissioners will provide input to the agency for Director Sherri Collins' annual performance evaluation.

Review and Approval of AZDEMA Designation of Applicant's Agent Form for ACDHH

Discussion ensued regarding the purpose of the form and whom will represent the ACDHH.

Commissioner Benton moved to approve Shari Burda represent the agency on the AZ DEMA Designation of Applicant's Form. Motion seconded by Commissioner Reichman; motion carried unanimously.

Future Meetings

The next ACDHH Board meeting will be held on August 20, 2020 at 4:30pm.

Pv asked the group for agenda items. Executive Director's Review will be added as an agenda item. Commissioners were asked to provide any additional suggested agenda items by 48 hours before the meeting.

Announcements

None

Adjournment

Commissioner Webster motioned for an adjournment. Motion seconded by Commissioner Calderon; motion carried unanimously.

Meeting adjourned at 5:34pm

The undersigned certifies that a copy of the attached notice was duly posted this 19th day of May, 2020 at 4:30 p.m. by Katie Lopez.



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**Minutes of the meeting of the Arizona Commission for the Deaf and the Hard of Hearing,
Interpreter Licensure Committee.
Meeting held May 21, 2020 at 2:00pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call

Board Chair Jantz called the meeting to order at **2:05 pm**

Commissioners Present: none

Commissioners Absent: Commissioner Benton

Commissioners Present by Phone/Zoom: Catherine Sienko, Richard Vanover, Sue Kay Kneifel and PV Jantz

Staff Present by phone/Zoom: Carmen Smith, Victoria Vaughn, Katie Lopez and Emmett Hassen

Staff Present: none

Audience: none

Committee Chair’s Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

1. Arthur, Sheri	11. Green, Mary
2. Baker, Jill	12. Hakseth, Tamara
3. Barrett, Luke	13. Hellman, Angela
4. Barrett, Meagan	14. Henson, Tia
5. Buck, Carol	15. Higgins, Karen Lee
6. Callesen, Christine	16. Hilarie Yarnell
7. Cancel, Edwin	17. Hutchinson, Connie
8. Distelrath, Jason	18. James, Samona M.
9. Ford, Heather	19. Krakowiak Clippard, Kama
10. Garcia, Martin	20. Kreft, Jeanette



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21.	Lisonbee, Meadow	32.	Sharpe, Catherine
22.	Martin, Dana	33.	Shepherd, Lisa
23.	Matsen, Jay	34.	Shoults, Krista
24.	Pavlica, Katlyn	35.	Smale, Lindsey
25.	Petterson, Aralyn	36.	Starkey-Warren, Juanita
26.	Priest, Camille	37.	Tegni, Luciano
27.	Riddle, Julie	38.	Terry, Mary
28.	Roark- McCoy, DeeLayne	39.	Trueblood, Linda
29.	Safay-Trolian, Theresa	40.	Voltz, Lisa
30.	Sallee, Sandra	41.	Withrow, Amy
31.	Shannon, Amanda	42.	Young, Juli

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Public Comments

None

Announcements

None

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:12 pm. Commissioner Sienko seconded; the motion carried unanimously.

Dated this 21st day of May, 2020
PV Jantz, Board Chair

The undersigned certifies that a copy of the attached notice was duly posted this 22nd day of May, 2020 at 4:00 pm by Katie Lopez.



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**Minutes of the meeting of the Arizona Commission for the Deaf and the Hard of Hearing,
Interpreter Licensure Committee.
Meeting held August 17, 2020 at 11:00am.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call

Commissioner Benton called the meeting to order at **11:03 am**

Commissioners Present: none

Commissioners Absent: Commissioner Jantz

Commissioners Present by Phone/Zoom: Catherine Sienko, Richard Vanover, Sue Kay Kneifel and Sarah Benton

Staff Present by phone/Zoom: Carmen Smith, Victoria Vaughn, Katie Lopez and Emmett Hassen

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Benton inquired about the status of adding definitions to the interpreter applications to encourage applicants to select the appropriate environment. Staff advised they are still working on this update with technology partners.

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | |
|----------------------|-----------------------|
| 1. Bourque, Amy | 6. Lewis-Ross, Karen |
| 2. Fuhrer, Yvonne | 7. Murrah, Dana |
| 3. Hedges, Meredith | 8. Paola-Lopez, Maria |
| 4. Kennedy, Samantha | 9. Williams, Tracy |
| 5. Lanty, Melissa | 10. Winters, Kimberly |



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Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Public Comments

None

Announcements

Carmen Smith announced ACDHH will be celebrating their 43rd Anniversary this month.

Adjournment

Commissioner Vanover moved to adjourn the meeting at 11:15 am. Commissioner Sienko seconded; the motion carried unanimously.

Dated this 17th day of August, 2020
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 19th day of August, 2020 at 11:00 am by Katie Lopez.



MINUTES of the Arizona Commission for the Deaf and the Hard of Hearing Board
Personnel Committee meeting held on Monday, August 17, 2020 at 2:00PM via Online
Zoom meeting.

Call to order – Pv Jantz, Chair called the meeting to order at 2:06pm.

Commissioners present: Pv Jantz, Sarah Benton and Sue Kay Kneifel

Commissioner absent: None

Staff present: Sherri Collins and Curtis Humphries

Review/Approval Executive Director's Annual Review

Curtis Humphries, Business manager and Pv Jantz, Committee Chairman shared the results/summary of the executive director's report. (attached)

The board had made a recommendation for a salary increase last year and that request has been denied by the Governor's office/ ADOA. There is currently a freeze on all salary increases due to the situation with COVID-19. Pv Jantz requested that we add a Discussion/Action item on Board Agenda for Sherri's Evaluation. Sue Kay Kneifel moved to have the Chair of the Personnel Committee and Curtis develop a letter of support of an adjustment to Sherri's current salary range when the freeze is lifted by the Board. Motion seconded by Commissioner Benton. Motion carried unanimously. Recommendation by personnel committee to increase Sherri's salary when freeze is lifted. No increase since 2015.

Executive Director Collins discussed the results of the survey and appreciated that 12 Commissioners responded to the evaluation and provided positive comments and feedback. She also mentioned the effort of working outside of Phoenix area and the plans to work closely in the Yuma area for this year. Community outreach has been increased via online Zoom events during the COVID-19 pandemic. Media outreach has also increased during COVID-19. She will add goals in her next board report in November.

Adjournment

Commissioner Jantz moved to adjourn the meeting at 2:23pm.

Dated this 17th day of August 2020

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

Arizona Commission

for the deaf and the hard of hearing

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Sue Kay Kneifel, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 18th day of August, 2020 at 11:10am by Katie Lopez, Assistant to the Executive Director.



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**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Board Meeting and Interpreter Licensure Committee
Meeting held August 20, 2020 at 4:30pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 4:33 pm

Commissioners Present by Zoom: PV Jantz, Sarah Benton, Barbara Brimhall, Antonio Calderon, Judy Huch, Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman, Tamara Collinsworth

Commissioners Absent: None

Staff Present by Zoom: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Katie Lopez, Emmett Hassen, and Jeremy McCown

Approval of Meeting Minutes

Commissioner Reichman moved to approve minutes for May 14, 2020. Motion seconded by Commissioner Calderon and Commissioner Benton and; motion carried unanimously.

Committee Chair's Report

Pv Jantz thanked everyone at ACDHH for the work they've done in the community regarding communication challenges due to COVID-19. He reminded the community members that there are two vacant positions on the ACDHH Board of Directors. Reminded the audience that due to the virtual meeting, public comments would not be heard, however, the public may contact him to submit agenda items for future meetings.

Executive Director's Update/Summary of Events

Director Sherri Collins discussed the new normal with staff working from home and meetings being held virtually. She mentioned that Heidi Lovato has left the agency and Katie Lopez has been hired as the Executive Assistant to the Executive Team. She discussed various ACDHH initiatives currently under way during the COVID-19 situation. Commissioner Reichman asked about the work the ACDHH is doing with the Arizona Unemployment Office. Betty McEntire and Carmen Smith Green explained ACDHH's outreach to the unemployment division for the new Employment Campaign.



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Budget FY 2022

Curtis Humphries reviewed the FY 2022 ACDHH budget and how COVID-19 related expenses have impacted operating expenses this year. ACDHH has submitted COVID-19 related expenses to FEMA for reimbursement via a federal grant. **Commissioner Calderon moved to approve the FY 2022 budget. Commissioner Sienko and Commissioner Huch seconded. Vote was done via roll call. Motion carried unanimously.**

Interpreter Licensure Committee Update

ACDHH Interpreter Licensure Committee met on July 9 and August 17, approved 81 applications.

Annual Evaluation - Executive Director

Curtis Humphries reviewed results of Executive Director Collins' annual evaluation. Thanked Commissioners for their input. Personnel Committee met on August 17, 2020. Executive Director Collins' results were positive and she was recognized for efforts to increase outreach to Yuma and Tucson residents.

Personnel Committee Recommendation Memo

Commissioner Jantz asked if there was any discussion regarding the Personnel Committee Memo.

Commissioner Sienko moved to approve the Personnel Committee's recommendation. Motion seconded by Commissioner Reichman; motion carried unanimously.

Future Agenda Items

Budget update due to impact from COVID-19 situation. ACDHH Board Member elections to be discussed before next Board Meeting in November 2020.

Future Board Meetings

The next ACDHH Board meeting will be held on November 19, 2020 at 4:30pm.

Announcements

None

Adjournment

Commissioner Sienko motioned for an adjournment. Motion seconded by Commissioner Webster; motion carried unanimously.

Meeting adjourned at 5:20pm

The undersigned certifies that a copy of the attached notice was duly posted this 25th day of August, 2020 at 4:30 p.m. by Katie Lopez.



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**Minutes of the meeting of the Arizona Commission for the Deaf and the Hard of Hearing,
Interpreter Licensure Committee.
Meeting held September 17, 2020 at 2:00pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call

Commissioner Benton called the meeting to order at **2:02 pm**

Commissioners Present: none

Commissioners Absent: Commissioner Kneifel

Commissioners Present by Phone/Zoom: Catherine Sienko, Richard Vanover, Sarah Benton and Pv Jantz

Staff Present by phone/Zoom: Carmen Smith, Victoria Vaughn and Katie Lopez

Staff Present: none

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

A conversation ensued between Commissioner Benton, commissioners and staff around 4 applicants that have unique situations to consider. Staff provided the pertinent information and answered questions the Commissioners had about the applicants.

Commissioner Vanover moved to recommend the names below, to the Executive Director for issuance of an Interpreter License, with the exception of applicant Renee Olivier. Motion seconded by Commissioner Sienko; motion carried unanimously. Staff was directed to reach out to Renee Olivier to provide more information regarding the status of RID certification. If she can provide evidence her name is incorrectly listed on the revocation site then her name can be approved by the executive director for approval.

The following applicants are approved for licensure, based on education, examination and experience requirements.



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1. Anderson, AnneMarie	18. James, Melanie
2. Anglin, Kira	19. Kelley, Gary
3. Black, Rebecca	20. Kneifel, Sue Kay
4. Brickson, Rachel	21. MacFarlane, James
5. Circko, Janine	22. Massaro, Lusanne
6. Cook, Anne	23. McCoy, Alan
7. Cox Jr, Michael	24. Murillo, Sherry
8. Cox, Danielle	25. Piel Jr, Herbert
9. de Silva, Kelly	26. Rankin, Ronda
10. Doyle, Lynne	27. Reardon, Libby
11. Dunne, Diane	28. Rogers, Jennifer
12. Eyster, Haley	29. Shemash-Tourzman, Cathy
13. Ferguson, Hans	30. Showalter, Logan
14. Freedman, Haley	31. Snyder, Ellen
15. Gillis, Connor	32. Turell, Heather
16. Grace, Kristin	33. Weld-Dalles, Betty Janilynn
17. Huhta, Amanda	34. Wys, Corey

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Public Comments

None

Announcements

Carmen Smith announced BEI is leasing their test to entities. This opens up the possibility of Arizona being a site for the BEI test in the future.

Adjournment

Meeting adjourned at 2:35 pm.

Dated this 17th day of September, 2020
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 22nd day of September, 2020 at 11:00 am by Katie Lopez.



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**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Board Meeting and Interpreter Licensure Committee
Meeting held November 19, 2020 at 4:30pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 4:37 pm

Commissioners Present by Zoom: PV Jantz, Sarah Benton, Barbara Brimhall, Judy Huch, Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman, Tamara Collinsworth

Commissioners Absent: None

Staff Present by Zoom: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Katie Lopez, Emmett Hassen, and Jeremy McCown

Assistant Attorney General, Krysta Liveris joined the meeting at 5:20pm

Approval of Meeting Minutes

Commissioner Seinko moved to approve ACDHH Board Meeting minutes for August 20, 2020. Motion seconded by Commissioner Webster and Commissioner Webster and; motion carried unanimously.

Committee Chair's Report

Pv Jantz addressed that all participants are aware of Coronavirus issues. Not able to take public comments during the meeting, however, the public is welcome to reach out to us prior to the next meeting. There are three vacant Board positions. Commissioner Calderon recently resigned due to a move out of State. The three vacant positions are: one Deaf representative, one Hard of Hearing Representative, and one Licensed Hearing Aid Dispenser. He encouraged anyone who knows someone who may want to apply, to get in touch with himself, as Board Chair or with ACDHH Executive Director, Sherri Collins.

Commissioner Kneifel mentioned that there are also positions on the Board which have expired terms and they are not renewable. Commissioner Jantz explained that the Coronavirus situation has slowed the ability to fill vacant positions timely after their expiration. It is hoped that work may begin next year to get all vacant positions filled.

Executive Director's Update/Summary of Events

Executive Director, Sherri Collins discussed the updates since the last Board meeting in August 2020.

Agency continues to provide services remotely. Staff training in different areas, domestic violence and a wide variety of other topics. ASL pilot program is becoming very popular. ACDHH has been highly involved in voter education efforts for Clean Elections. Arizona is the first state to have a voter guide in ASL.



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ACDHH has made efforts to ensure that all press conferences are made accessible for the Deaf and Hard of Hearing population. Not just here in Phoenix but other small towns, making sure their information is accessible when having a press conference related to COVID-19, making sure there's an interpreter and captioning as part of their presentation.

ACDHH launched the "Let's Get to Work" employment campaign at the end of August. The campaign has been going well.

Articles have recently been published by our staff, and the agency has also made other recent media efforts. Staff has been added to engage with families throughout the State of Arizona who speak both English and Spanish. Meetings with Yuma area citizens are expected to continue in May and for now, will continue remotely.

Statewide employee survey was done this quarter. Feedback was positive. ACDHH online staff retreat was this quarter. The agency will be developing a communication plan to improve the message communicated to the general community and the community we serve.

Annual Report – Exhibit B

Pv Jantz opened the floor to questions and discussion. Sherri said the report outlines our activities during the last fiscal year. She mentioned that the summary section includes all highlights. Deputy Director, Carmen Green Smith sits in on weekly meetings held by the AZ Department of Health Services. We have been very involved in the Maricopa County area and in the Pima County, as well, in terms of making communications accessible. We have not had many public inquiries. We are positive that service providers have been accessing the information. We have worked with consumers one-on-one who needed additional support, and worked to circle back and ensure those issues did not persist for others. Correction needed to Commissioner term-expiration dates in the report. Commissioner Benton complimented that agency for efforts to provide quality support and services to the community during the COVID-19 situation.

Commissioner Jantz asked about efforts the agency is making to provide information to the public related to COVID-19. We do have information on our website, E-News and social media. Efforts are being made daily to update information and ensure it is as current as possible.

Commissioner Huch moved to approve the Annual Report with edits to Commissioner term-expiration dates. Commissioner Benton and Commissioner Vanover seconded. Motion carried unanimously.

Legislative Update

Betty McEntire went over current legislative efforts being pursued by the agency. Betty and Sherri met with Congressman Greg Stanton this quarter to discuss current legislative efforts regarding COVID-19, the Alice Cogswell and Anne Sullivan Macy Act, bill number HR-3535. We are working to move this legislation along. Discussion ensued regarding other legislative efforts currently underway, including the renewal of our bill which was not heard last year due to the COVID-19 situation, 1056.

AAG Arrival

Krysta Liveris introduced herself at 5:25pm



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Interpreter Inquiries

Renee Oliver – Michael Cox Jr. – Danielle Cox

Emmett Hassen reviewed the inquiry about Michael Cox, Jr. He worked three (3) days with a lapsed license. Danielle Cox worked one (1) day without a license within one month of the license expiration in June 2020.

Commissioner Williams asked about the annual renewal fee of the license. The annual fee is \$50.

Commissioner Benton moved to fine Michael Cox, Jr. for \$25 per day, for the three (3) days he was not licensed. Motion seconded by Commissioner Vanover; motion carried unanimously

- **Commissioner Kneifel would like the letter sent to Michael Cox to reflect that the fine was reduced due to the COVID situation. Motion is amended to fine Mr. Cox and ensure the letter sent to him regarding his fine and license status reflect the reason for the fine being reduced.**

Commissioner Kneifel moved to fine Danielle Cox for \$25 per day for the one (1) day she worked without a license. Motion seconded by Commissioner Vanover; motion carried unanimously

- **The letter sent to Danielle Cox will reflect that the fine was reduced due to the COVID situation. Motion is amended to fine Ms. Cox and ensure the letter sent to her regarding her fine and license status reflect the reason for the fine being reduced.**

Discussion ensued regarding the third licensing inquiry for applicant, Renee Oliver.

Sarah Benton clarified that the license for Renee Oliver was not approved at today's ILC meeting. There needs to be a two part motion. To approve the application and to approve the license. Corrective action would also need to be decided.

Commissioner Vanover moved to go into Executive Session to discuss the licensure application of Renee Oliver. Motion seconded by Commissioner Webster, motion carried unanimously.

Break in Board Meeting beginning at 6:01pm to hold Executive Session

6:42pm – meeting reinstated

At the conclusion of the Executive Session, the Board Chair, Pv Jantz, tabled the discussion on Renee Oliver until the next meeting. The Commission Board will ask for an extension on the application. If the extension is not approved, an emergency meeting will be called.

Interpreter Licensure Committee Update

Emergency Rulemaking: COVID Impact on AZ Interpreter Licensure

Legal A interpreters will be reduced to half if the rule requiring interpreters to receive the CIC legal license performance certification from BEI remains effective on January 1, 2021. This testing is not currently available to many Legal A interpreters. Testing has been postponed until further notice at many sites at this time. We have



not been given
deviate from any

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permission to
rules due to the

COVID-19 situation. ACDHH staff has reached out to the Governor's office on this issue. Reaching out to the Board Members to ask for additional direction on this issue. Board supports ACDHH staff's efforts to continue working with the Governor's office on a solution to this issue.

Officer Election

Tabled until the next Board Meeting.

2021 Board Meeting Dates

Sherri Collins asked if there were any conflicts with meeting dates. No conflicts were brought to the attention of the group.

Commissioner Vanover moved to accept the 2021 Board meeting dates. Motion seconded by Commissioner Huch; motion carried unanimously.

Future Agenda Items

- Interpreter complaint – Renee Olivier
- ACDHH Board Member Elections
- Sue Kay would like it defined in the minutes what action may be taken on interpreter complaints moving forward. ACDHH staff to work to provide clarification.

Future Board Meetings

The next ACDHH Board meeting will be held on Thursday, February 18, 2021 at 4:30pm.

Announcements

None

Adjournment

Commissioner Sienko motioned for an adjournment. Motion seconded by Commissioner Vanover; motion carried unanimously.

Meeting adjourned at 7:02pm

The undersigned certifies that a copy of the attached notice was duly posted this 24th day of November, 2020 at 4:30 p.m. by Katie Lopez.



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**Minutes of the meeting of the Arizona Commission for the Deaf and the Hard of Hearing,
Interpreter Licensure Committee.
Meeting held November 19, 2020 at 2:00pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call

Commissioner Benton called the meeting to order at **2:06 pm**

Commissioners Present: none

Commissioners Absent: none

Commissioners Present by Phone/Zoom: Pv Jantz, Catherine Sienko, Richard Vanover, Sue Kay Kneifel and Sarah Benton

Staff Present by phone/Zoom: Carmen Smith, Victoria Vaughn, Katie Lopez and Emmett Hassen

Staff Present: none

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License and to have Renee Olivier's application removed from the group to be reviewed by the full Board. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

1. Beebe, Allison	10. Knoell, Bradley
2. Brown, Matthew	11. Panasenko, Tamara
3. Crosby, Melani	12. Parker, Elisa
4. Donohoue, Amanda	13. Pederson, Lisa
5. Doyle, Adam	14. Rościli, Kamila
6. Farr, Jaiden	15. Werstler, Lauren



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7. Guy, Amanda	16. Williams, Heather
8. Jackson-Souder, Julie	17. Windhurst, Amy
9. Kasperson, Casey	

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Emergency Rulemaking: COVID Impact on AZ Interpreter Licensure

Carmen Smith explained the impact of COVID on Arizona's pool of Legal A interpreters ability to take the required test and pass by January 2021 to keep their Legal A license category. The emergency rule making process was explained at a high level. This topic is on the full board agenda so Commissioners were encouraged to have in mind how they would like to proceed during the full Board meeting.

2021 Meeting Dates

2021 meeting dates were discussed and agreeable to all the Commissioners.

Announcements

none

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:29 pm. Commissioner Kneifel seconded; the motion carried unanimously.

Dated this 20th day of November, 2020
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 23rd day of November, 2020 at 5:00 pm by Katie Lopez.